

Verité Training Internship – Chinese Fluent Winter-Spring 2024

About Verité: Verité is an Amherst-based non-profit and award-winning pioneer in the social auditing, training, research, and consulting field. The organization has over 25 years of experience working with Fortune 500 corporations and their local suppliers through our global network of NGO partners. Verité works in over 70 countries to empower companies, factories, NGOs, governments, and workers to create sustainable workplace practices in the factories and communities where our consumer goods are made and the raw materials that go into them are sourced. For more information, please visit <https://www.verite.org>.

Start date: Negotiable; January

End date: Negotiable; end of academic semester

Hours: Hours: Interns are expected work 8-10 hours per week during the academic semester for at least 12 weeks (for a minimum of approximately 100 hours). Exact start and end dates and hours are negotiable as long as those criteria are met.

Logistics: All internships are currently remote. If interns are local to Western Massachusetts, working in the office is an option that can be discussed.

Verité offers interns a modest stipend in the amount of \$650 for the duration of the session to contribute to any cost of living and/or travel expenses. If your school also provides either funding or academic credits for intern work, Verité is happy to assist with the required paperwork.

We also plan different events for interns to interact with senior and other staff and provide opportunities for mentoring and networking. We provide references upon successful completion of the internship.

Internship: Verité's work on worker agency and empowerment aims to improve factory management systems, to improve management's capacity to communicate with workers, and to protect workers' rights to freedom of association (FOA) and participation. It also aims to improve workers' knowledge around their participation and freedom to associate, as well as their skills for lodging grievances and communicating and negotiating effectively. Lastly, it seeks to improve the effectiveness of worker organizations and worker representatives to resolve issues and advance worker rights and interests. Intern tasks may include:

- Report and materials editing in English
- Targeted desk research and data collection in English and Chinese
- Testing worker and management online training modules, including reviewing and providing feedback on content and user experiences
- Translation of project materials including tools, training modules, and guidance manuals between English and Chinese

Skills, abilities, and competencies:

- Ability to find, evaluate, analyze, and summarize a wide range of complex source materials
- Excellent English writing, grammar, and editing skills
- Extremely detail oriented



Fair Labor. **Worldwide.**

- Fluency in Chinese, reading and listening
- Familiarity with (or interest in/willingness to quickly learn) E-learning material development and Learning Management System (LMS) platforms
- Ability to meet deadlines, prioritize assigned tasks, and work independently and proactively, all with an attention to detail
- Previous knowledge of (or interest in/willingness to learn quickly) issues related to countries and regions of focus, relevant regulatory frameworks, and/or corporate responsibility efforts
- Demonstrates sensitivity, professional competency, and/or personal experience thinking and working effectively across boundaries and engaging with the diverse marginalized populations impacted by Verité's mission*
**These include, but are not limited to: gender, race, religion, age, disability, gender identity, sexual orientation, marital status, pregnancy status, nationality, class, political opinion, union affiliation, or social or ethnic origin.*

Verité is committed to a diverse work force and is an Equal Opportunity Employer that does not discriminate against any employee, intern, or applicant for employment or internship on the basis of race, ethnicity, national origin, age, sex, sexual orientation, gender identity or expression, class, religion, veteran status, ability, and any other federal, state, or locally protected classes.

How to Apply:

Please provide a **resume, cover letter, and two academic writing samples** (one in Chinese and one in English) of 3-5 pages. Please apply [at this link](#). Any questions can be directed to the Internship Coordinator at verite@verite.org.