



Fair Labor. **Worldwide.**

Verité Training Internship – Chinese Fluent Winter/Spring 2023

About Verité:

Verité is an Amherst-based non-profit and award-winning pioneer in the social auditing, training, research, and consulting field. The organization has over 25 years of experience working with Fortune 500 corporations and their local suppliers through our global network of NGO partners. Verité works in over 70 countries to empower companies, factories, NGOs, governments, and workers to create sustainable workplace practices in the factories and communities where our consumer goods are made and the raw materials that go into them are sourced. For more information, please visit <https://www.verite.org>.

Start date: Negotiable; any time in January

End date: Negotiable; end of winter/spring semester

Interns are expected to work 8 – 10 hours per week during the semester for 10 – 12 weeks (for a total of 80 – 120 hours). Exact start and end dates and hours are negotiable as long as those criteria are met.

All internships are currently remote; should Verité staff return to the office, that option will be discussed for interns.

Verité offers interns a modest stipend in the amount of \$250 for the duration of the session to contribute to any cost of living and/or travel expenses. If your school also provides either funding or academic credits for intern work, Verité is happy to assist with the required paperwork. We also plan different events for interns to interact with senior and other staff, and provide opportunities for mentoring and networking. We provide references upon successful completion of the internship.

Internship:

Verité's work on worker agency and empowerment aims to improve factory management systems, to improve management's capacity to communicate with workers, and to protect workers' rights to freedom of association (FOA) and participation. It also aims to improve workers' knowledge around their participation and freedom to associate, as well as their skills for lodging grievances and communicating and negotiating effectively. Lastly, it seeks to improve the effectiveness of worker organizations and worker representatives to resolve issues and advance worker rights and interests. Interns for this project would work in cooperation with the project team in the Amherst office to further the project goals. Intern tasks may include:

- Report editing
- Targeted desk research and data collection in English and Mandarin or Cantonese
- Development of worker training modules, including drafting storyboards, and reviewing and providing feedback on worker training cartoon movies.
- Translation of project materials including tools, training modules, and guidance manuals between English and Mandarin or Cantonese

Skills, abilities, and competencies:

- Ability to find, evaluate, analyze, and summarize a wide range of complex source materials
- Fluency in Chinese, reading and writing
- Familiarity with (or interest in/willingness to quickly learn) E-learning material development and E-learning platforms such as Litmos

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- Ability to meet deadlines, prioritize assigned tasks, and work independently and proactively, all with an attention to detail
- Excellent writing, grammar, and editing skills
- Extremely detail oriented
- Previous knowledge of (or interest in/willingness to learn quickly) issues related to countries and regions of focus, relevant regulatory frameworks, and/or corporate responsibility efforts
- Demonstrates sensitivity, professional competency, and/or personal experience thinking and working effectively across boundaries and engaging with the diverse marginalized populations impacted by Verité’s mission*

*These include, but are not limited to: gender, race, religion, age, disability, gender identity, sexual orientation, marital status, pregnancy status, nationality, class, political opinion, union affiliation, or social or ethnic origin.

Verité is committed to a diverse work force and is an Equal Opportunity Employer that does not discriminate against any employee, intern, or applicant for employment or internship on the basis of race, ethnicity, national origin, age, sex, sexual orientation, gender identity or expression, class, religion, veteran status, ability, and any other federal, state, or locally protected classes.

How to Apply:

Please provide a **resume, cover letter, and two academic writing samples** (one in Chinese and one in English) of 3-5 pages. Please apply [at this link](#). Any questions can be directed to Yamila Irizarry-Gerould and Marah Brubaker at verite@verite.org.