

Verité is a growing, award-winning non-profit organization that illuminates and addresses serious human rights and labor rights violations in factories, farms, and other workplaces around the world. We serve private sector and public-sector clients by building their internal understanding of the labor rights problems they face in their supply chains and operations, and their skills to solve those problems.

Position title Latin America Learning and Development (L&D) Specialist

Verité's Training Center guides and serves Verité's training programs as a center of excellence in curriculum review, instructional design, material development, facilitation, and technical support, in order to deliver consistent high-quality training programs that improve workers' rights.

As a core member of the Training Center team, the International Adult Education Specialist will develop curricular frameworks and materials and deliver trainings.

Location This position is remote with a travel requirement of up to 30% in Mexico and internationally. Strong preference for Mexico-based candidate.

Dated posted August 16, 2022

Tasks and specific responsibilities

- Design lesson plans and training materials for a range of international adult learners including global and regional corporate actors, industry coalitions, government and civil society agents, producer organizations, and workers in agricultural, manufacturing, and service sectors.
- Conceptualize and develop training materials, presentations, learning exercises, and activities, including supporting development of storyboards for blended (synchronous and asynchronous) learning engagements.
- Interview current and prospective clients and internal staff to assess training needs.
- Create visual, audio, and interactive training presentations and tools that enhance materials.
- Facilitate online and in-person training with flexibility and enthusiasm for different learning styles, levels of education, and subject matter, in both English and Spanish.
- Design, develop, deliver, and implement innovative and creative e-learning solutions across the instructional design cycle to meet organizational and program objectives.
- Perform project management functions in support of project development and delivery.
- Measure and report outcomes and impact from trainings.

Qualifications for this position

- 3-5 years or more of relevant professional experience, with proven expertise in developing and delivering trainings.
- BA in education, instructional design, or equivalent experience in related field, e.g., adult education, workers training, international education.
- Spanish and English fluency (speaking, listening, reading, and writing).
- Professional-level writing and editing skills in Spanish; highly proficient writing and editing skills in English.
- Excellent organizational skills and ability to manage multiple projects and clients.
- Meticulous attention to detail.
- Self-driven and able to work both independently and as part of a team in a fast-paced environment.

	Familiarity with or willingness to learn online learning delivery and authoring tools, such as Articulate 360, Adobe Captivate, Vyond, Doodly, and learning management systems.
Desired qualifications for this position	
	MA in education, instructional design, or equivalent experience in related field, e.g., adult education, workers training, international education.
	Previous experience developing or delivering trainings for vulnerable populations, public officials, labor unions, civil society organizations, or non-profit agencies.
	French or Portuguese fluency (speaking, listening, reading, and writing).
	Knowledge of rural development contexts and labor issues, such as forced labor and child labor.
	Knowledge of business and sustainability compliance issues.
Qualifications for all Verité positions	
	Demonstrates strong personal commitment to Verité's mission or related social justice objectives in human rights, labor issues, international law, or corporate social responsibility.
	Demonstrates professional competency and/or personal experience thinking and working effectively across boundaries.*
	Demonstrates sensitivity and competency engaging with the diverse marginalized populations impacted by Verité's mission.
	Fluent, clear, and concise writing in English.
	Personal reliability and commitment to organizational success.
Salary range	USD \$55,000 - \$65,000
To apply	Please submit a resume and a brief cover letter through the Verité application portal at www.verite.org/careers . Application materials must be submitted in English. No telephone or email inquiries will be accepted for this position.

*These include, but are not limited to: gender, race, religion, age, disability, gender identity, sexual orientation, marital status, pregnancy status, nationality, class, political opinion, union affiliation, or social or ethnic origin.

Verité is committed to a diverse workforce and is an Equal Opportunity Employer that does not discriminate against any employee or applicant for employment because of race, color, sex, age, national origin, religion, sexual orientation, gender identity and/or expressions, status as a veteran, and basis of disability or any other federal, state or local protected class. Verité's daily work to achieve our vision of a world where people work under safe, fair, and legal conditions is inherently linked to topics of diversity, equity, and inclusion. Recognizing that the labor market and institutions have long marginalized people of color, trans and LGB people, women, and people from a working-class background, we, therefore, feel the need to be particularly proactive in encouraging candidates who identify as such to apply.